

AGENDA

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Town Hall, 5 High St, Marlborough SN8 1AA
Date: Tuesday 25 November 2014
Time: 7.00 pm

Including the Parishes of Aldbourne, Avebury, Baydon, Berwick Bassett & Winterbourne Monkton, Broad Hinton & Winterbourne Bassett, Chilton Foliat, East Kennet, Froxfield, Fyfield & West Overton, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury & Axford and Savernake

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this agenda to Adam Brown (Democratic Services Officer) on 01225 718038 / adam.brown@wiltshire.gov.uk ;

Or Andrew Jack (Marlborough Community Area Manager) on 01225 713109 / andrew.jack@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk.

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Unitary Councillors

Stewart Dobson (Vice-Chairman)	Marlborough East
Nick Fogg MBE	Marlborough West
Jemima Milton (Chairman)	West Selkley
James Sheppard	Aldbourne & Ramsbury

Items to be considered

1 Chairman's Welcome and Introductions

2 Apologies for Absence

3 Minutes (Pages 1 - 8)

- a. To approve and sign as a correct record the minutes of the meeting held on 30 September 2014.
- b. Update on actions and outcomes arising.

4 Declarations of Interest

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 Chairman's Announcements (Pages 9 - 10)

To note the following items for information – written briefing notes are available in the full agenda pack, or online.

If you would like the Area Board to consider or discuss any of these items in more detail, please speak to the Community Area Manager, or the Democratic Services Officer.

- a) Wiltshire's Car Parking Review.
- b) Car Parking Update.

6 Partner Updates (Pages 11 - 12)

To note the attached Partner updates and receive any further information partners wish to share:

- a. Wiltshire Police
- b. Wiltshire Fire and Rescue
- c. Wiltshire CCG
- d. Town / Parish Councils
- e. MADT (Marlborough Area Development Trust)
- f. Transition Marlborough
- g. Marlborough Community Operations Board (COB)

7 Community-led Model for Positive Activities for Young People

Community Youth Officer, Jan Bowra, will be in attendance to deliver a presentation on the new community-led model and positive activities for young people, and to answer any questions.

8 Wiltshire Online - Roll-Out of Faster Broadband

Marie Nash from Wiltshire Council and a British Telecom representative will be in attendance to update after the visit to the Area Board in January and to answer questions.

9 Community Area Transport Group (CATG) (Pages 13 - 18)

To note the discussions held at the CATG meeting of 9 October 2014 and for the Area Board to ratify the funding recommendations.

10 Community Area Grant Scheme (Pages 19 - 28)

The Wiltshire Councillors will consider one application to the Community Area Grants Scheme, as follows:

- a) **Kennet Valley Hall** – has requested £822 towards a new industrial dishwasher for use by hall hirers. Recommendation: Meets criteria.

Copies of the completed application forms and grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at

<http://www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm>

11 Any Other Questions

The Chairman will invite any remaining questions from the floor.

12 Evaluation and Close

The next meeting of the Marlborough Area Board will be held Tuesday, 27th January, 2015 7.00 pm at Marlborough Town Hall, 5 High St, Marlborough SN8 1AA.

Future Meeting Dates

Tuesday, 27 January 2015

7.00 pm

Marlborough Town Hall, 5 High St, Marlborough SN8
1AA

Tuesday, 24 March 2015

7.00pm

Marlborough Town Hall, 5 High St, Marlborough SN8
1AA

Tuesday, 19 May 2015

7.00pm

Marlborough Town Hall, 5 High St, Marlborough SN8
1AA

MINUTES

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Town Hall, 5 High St, Marlborough SN8 1AA
Date: 30 September 2014
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Adam Brown (Democratic Services Officer), Tel: 01225 718504038 or (e-mail) kieran.elliott@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Stewart Dobson (Vice Chairman), Cllr Nick Fogg MBE, Cllr Jemima Milton (Chairman) and Cllr James Sheppard

Wiltshire Council Officers

James Cawley, Service Director Adult Care Commissioning
Andrew Jack, Marlborough Community Area Manager
Adam Brown, Democratic Services Officer
Jan Bowra, Community Youth Officer

Town and Parish Councils

Marlborough Town Council – Alec Light, Guy Loosmore, Noel Barrett-Morton, Marian Hannaford Dobson, Mervyn Hall, Margaret Rose, Richard Allen, Bryan Castle, Justin Cook

Broad Hinton & Winterbourne Bassett Parish Council – Geoff Martin

Mildenhall Parish Council – Rob Bailey

Ramsbury & Axford Parish Council – Sheila Glass

Partners

Wiltshire Police – Sgt. Clare Wallace, Inspector Matt Armstrong

Wiltshire Fire & Rescue Service – Mike Franklin

Marlborough Area Development Trust – Martin Cook

COB – George Hayles, Shirley Pryor

Total in attendance: 45

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
29	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and invited the Councillors and Officers present introduce themselves.</p> <p>The Chairman also noted those parish representatives who were in attendance.</p>
30	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:</p> <ul style="list-style-type: none"> • Claire Perry MP • Alan Phizacklea, Aldbourne Parish Council
31	<p><u>Minutes</u></p> <p>The minutes of the meetings held on 22 July 2014 and 20 May 2014 were presented for consideration and it was:</p> <p>Resolved: To approve as a true and correct record and sign the minutes.</p>
32	<p><u>Declarations of Interest</u></p> <p>Councillor Dobson declared a non-pecuniary interest in item 10d as he was a member of Marlborough Town Council. For this item Councillor Dobson took no part.</p> <p>Councillor Fogg declared a non-pecuniary interest in item 10d as he was a member of Marlborough Town Council. For this item Councillor was advised that he could vote.</p>
33	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ol style="list-style-type: none"> a. Garden Waste Consultation: The Area Board noted the garden waste announcement and announced that the consultation would be finishing the next day. b. Young People: The Area Board noted the update on youth activities. It was stated that youth activities were changing, as there will no longer be Wiltshire Council-run youth clubs. It was announced that these changes and future provision would be brought back to the next

	<p>Marlborough Area Board, which would be youth themed.</p> <p>c. Big Pledge: It was announced that the Chair, Councillor Jemima Milton, had cycled 330miles as part of the 3 Cities challenge, including 116miles in one day. £3500 had been raised for clinical research nurses at Great Western Hospital as a result.</p> <p>d. Prospect Hospice: It was announced that there was a new facility providing end of life services at Savernake Hospital. The new Prospect Hospice will enable a range of support services to patients and their families.</p>
34	<p><u>Wiltshire CCG Better Care Plan</u></p> <p>Councillor Jane Scott OBE was in attendance to describe the background to the Better Care Plan.</p> <p>Cllr Scott OBE explained that the Better Care Plan was centred on the integration of health and social care, and will guide how the frail and elderly will be looked after in the future.</p> <p>It was stated that there had been direct communication with the people who are being supported and receiving services. What had been heard was that people wished to stay in their homes if possible or within their community, the last place people wanted to stay was at a residential home.</p> <p>It was stated that if it was safe and possible people needed to be looked after within their own homes and community. 24/7 care was said to be a priority as people hit crises at inconvenient times. It was also heard that Wiltshire Council and CCG are investigating shared data so that personal details do not need to be repeated. The importance of looking after carers was also noted.</p> <p>It was heard that testing was to take place in Salisbury, Bradford Upon-Avon, and Calne. This was stated to be so that what works best can be identified and that the money available was used to deliver the best service.</p> <p>Cllr Scott OBE introduced a short DVD presentation on the role of the Better Care Plan to the Area Board.</p> <p>In response to questions Cllr Scott OBE stated that the Better Care Plan is a radical and necessary change. It was heard that partners have taken this on board. It was stated that if the Better Care Plan is not implemented then there will not be enough money to move forward.</p> <p>The Better Care Plan was stated as being much closer to the client, customer, and patient. This was described as one of the main differences between the Better Care Plan and previous initiatives. GP's were stated to be at the head of the CCG, working with partners and patients. Dr Jonathon Rayner stated that as a GP he had felt involved from the beginning of the process and was confident that it would work. Cllr Scott OBE stated that there would be a progress report in</p>

	<p>6 months.</p> <p>In response to questions over the cost of health and social care it was heard that £27million was being moved across from health into an integrated health and social care system.</p> <p>GP's were urged to engage with local people as every GP practice was heard to be participating in providing everyone with a free health check, including a dementia risk assessment. Wiltshire was described as being one of the best in the UK, but still only having around 50% taking up the offer.</p>
35	<p><u>Strengthening Our Fire and Rescue Service</u></p> <p>Area Manager for Wiltshire Fire and Rescue, Jim Mahoney, provided a presentation on the proposed merging with Dorset Fire and Rescue Service.</p> <p>The Area Board heard that the Fire and Rescue Service had experienced a 25% cut in their budget this year. It was explained that they have had to save over £5million, and that they have another £3-4million further to save.</p> <p>It was explained that there were no other options left in terms of how to reduced staff and protect frontline services. The proposal had been put forwards and the business case will go forward in November 2014.</p> <p>Mr Mahoney stated that the options included: remaining independent as a service, but work more closely with Wiltshire Council and Swindon Borough Council; remaining independent as a service, but working more closely with Dorset Fire Authority; or a full merge with Dorset Fire Authority.</p> <p>It was heard that the third option of a full merge was expected to save £4million. The first was expected to save £800,000, and the second was expected to save £900,000.</p> <p>Details were said to be available in paper form at the meeting and also available online. The consultation was stated to finish on the 20 October 2014.</p>
36	<p><u>Partner Updates</u></p> <p>The following partner update reports were received and noted:</p> <p>a. Wiltshire Police A written report was circulated at the Area Board. It was announced that investment had been placed in stopping rogue traders and neighbourhood protecting. Sergeant Claire Wallace was introduced to the Area Board, who had joined in May 2014.</p> <p>b. Wiltshire Fire and Rescue Mike Franklin announced that they are running four briefing events; details were stated to be in last week's "Just a Minute" publication.</p>

	<p>c. Town / Parish Councils Elizabeth Marian Hannaford Dobson, the Mayor for Marlborough, was in attendance to give a short presentation on the work of Marlborough Town Council. The Area Board heard that more than 3500 people had attended the July reconstruction of the Battle of Marlborough. It was also heard that there had been a royal visit from the Duke of Kent on 27 October 2014 to unveil a World War I commemorative plaque. Changes had been made to Number 5 to make their offices more user-friendly and attract more people to visit them. Those who had helped out during South West In Bloom 2014 were thanked for their efforts.</p> <p>d. MADT (Marlborough Area Development Trust) Martin Cook provided a verbal update. It was heard that there were two key projects: Community Wi-Fi and Distributed TIC. Both were stated to be moving successfully and hoping to expand further. Two villages were said to have signed up to Community Wi-Fi and others were invited to express interest.</p> <p>e. Transition Marlborough It was announced that Transition Marlborough had recently had a very good AGM about re-imagining the high street with stable ideas.</p> <p>f. COB (Community Operations Board) The Chair of COB, George Hayles, provided a verbal update. It was announced that they had met onsite with Wiltshire Library, Wiltshire Leisure, and Wiltshire Police to establish what services were available and where the gaps were. Residents would be asked what they would like to see at the Marlborough campus. It was heard that the process would take months or years.</p> <p>Thanks were expressed on behalf of the Area Board for their work.</p>
37	<p><u>Community Area Transport Group (CATG)</u></p> <p>Cllr James Sheppard, as Chairman of the Community Area Transport Group, presented a report on the CATG meeting held on 3 July 2014.</p> <p>Resolved:</p> <p>To agree to fund the following new projects as requested by CATG:</p> <ul style="list-style-type: none"> a) £800 for a pedestrian survey in Aldbourne. b) £800 for a new dropped kerb at Pattern Alley. c) £800 for a new dropped kerb at Knowledge Crescent, Ramsbury.

	<p>d) £3000 for implementation of changes to C18, Free's Avenue Marlborough.</p> <p>e) £3000 for a speed limit review of C189 Baydon to Ogbourne St George.</p>
38	<p><u>Community Area Grant Scheme</u></p> <p>The Area Board considered five applications for Community Area Grant funding. The Community Area Manager introduced each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p>Decision</p> <ol style="list-style-type: none"> 1. Kennet Valley Hall was awarded £900 towards purchasing new floor maintenance equipment. Reason – The application met the Community Area Grants Criteria 2013/14. 2. The Greatwood Charity was awarded £845 towards de-escalating conflict training for key staff. Reason – The application met the Community Area Grants Criteria 2013/14. 3. Kennet Valley Amateur Dramatic Society was awarded £952.46 towards new microphones and sound equipment. Reason – The application met the Community Area Grants Criteria 2013/14. 4. We Love Marlborough were awarded £800 towards funding first aid services, lanterns, and the parade at the Marlborough Christmas Lights Night. Reason – The application met the Community Area Grants Criteria 2013/14. 5. Marlborough Allotment Association was awarded £590 towards providing effective means of communication for all members and improving security at the Elcot Lane site. Reason – The 1st and 2nd elements of the application met the Community Area Grants Criteria 2013/14. The 3rd was requested to be brought back in a subsequent application at a later date.

39	<p><u>Any Other Questions</u></p> <p>There were no other questions.</p>
40	<p><u>Date of Next Meeting</u></p> <p>The Chairman thanked everyone for attending and asked that the evaluation forms be completed.</p> <p>It was noted that the next meeting of the Marlborough Area Board would be on Tuesday, 25th November, 2014 7.00 pm at Marlborough Town Hall, 5 High St, Marlborough SN8 1AA.</p>

Wiltshire's Car Parking Review Chair's Announcement

Introduction

Wiltshire Council is reviewing its car parking service and has completed a pre consultation assessment, which was undertaken in May and June of this year. It has also reviewed the evidence from the community workshops held in May. The findings of the pre-consultation exercises have been combined with parking data to form the basis of the next stage of the review.

The review focuses on car parking charges and management, with the potential use of new technologies and the future role of local communities. The review also covers other aspects such as parking standards, first hour free parking and other charging exemptions.

We are keen to hear the views of residents to help us shape the new strategy. The Council has made no decisions and would like to see how far you agree or disagree with the presented options, or alternatively suggest your own. Therefore, we have produced consultation documents which can be viewed at <http://consult.wiltshire.gov.uk/portal> (not available until the 27th October 2014). Hard copies of the background evidence will also be available at local libraries and the main council offices. The online questionnaire and one possible charging option will be available for viewing and completion from the 10th November.

The consultation will be open from 27th October 2014 to the 16th January 2015.

How to respond

Our preferred method to receive comments is through completion of the on-line electronic questionnaire (please note that there is no requirement to register or log-in to the portal to respond to this pre-consultation exercise).

Paper copies of the questionnaire will also be available on request by phoning the below number

Your comments need to be submitted by **5pm on 16th January 2015**.

If you have any queries, please contact us using the details below or by telephone on 0300 456 0100.

Sustainable Transport Group
Highways and Transport
Wiltshire Council
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN
By email to: transportplanning@wiltshire.gov.uk

Marlborough Area Board

November 2014



1. Neighbourhood Policing

Team Sgt: Clare Wallace

Town Centre Team

Beat Manager – PC Stan Boardman
PCSO – Mark Braithwaite

Rural West Team

Beat Manager – PC Dave Tippets
PCSO – Pauline Ritchie

Rural South Team

Beat Manager – PC Nick Spargo
PCSO – Vacant

On the 17th November 2014 PC Jeremy Batchelor leave Marlborough NPT for a new role in Military Liaison to develop partnership working with the expansion of Military units based in the Wiltshire area. I wish PC Batchelor the best of luck in his new role and I thank him for the service he has given in Marlborough. In his place PC Nick Spargo will start on the same date. PC Spargo is an experienced Beat Manager from Royal Wootton Bassett. I am sure he will make himself known as quickly as possible.

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the website at: www.wiltshire.police.uk

3. Police and Crime Commissioner: Mr Angus Macpherson

PCC website: www.wiltshire-pcc.gov.uk

4. Local Issues

One of our policing priorities over the summer has been to tackle beauty spot thefts in the area. We have carried out over 60 patrols of the beauty spots, educating visitors and handing out leaflets. We have seen a reduction in vehicle crime, in comparison to this time last year, however valuables are still left in cars.

Over the past month we have had several dwelling and non dwelling burglaries reported. We are using social media and press releases to educate home owners regarding security and safety and to report any suspicious incidents. Marlborough NPT attended a report of a burglary in progress in Savernake, locating and detaining one male for burglary. All property was recovered and the male was dealt with by PC Tippets. We are working with other forces, who are also suffering from burglaries. On Friday night Marlborough NPT worked with Thames Valley police and arrested a male for a series of burglary offences. This investigation is still ongoing.

On 28th October PC Tippetts and Sgt Wallace stopped a male on Salisbury Road following information that he was in possession of drugs. He was found to be in possession of multiple bags of white powder and was arrested for possession with intent to supply offence. He is currently on bail and PC Tippetts is continuing the investigation.

The Marlborough Mops were successful events for the team. After the finish of the fair at the first mop, a group of youths caused a disorder and were dealt with in the following week. One male received a caution for a public order offence. Others were given strong warnings regarding their behaviour, resulting in no incidents at the second mop.

The team continue to use social media and are achieving good results. A male from Swindon has been charged with 5 shoplifting offences at Waitrose and a female from Calne has been charged with 6 shoplifting offences at Waitrose, after appealing for information online.

We have seen a decrease in local community intelligence recently and would urge members of the community to report incidents/suspects through -tel. 101, email – Marlboroughnpt@wiltshire.pnn.police.uk or Crimestoppers 0800 555 111

CRIME & DETECTIONS (compared to previous rolling 12 months)

EH Marlborough NPT	Crime			
	12 Months to October 2013	12 Months to October 2014	Volume Change	% Change
Victim Based Crime	614	601	-13	-2.1%
Domestic Burglary	23	21	-2	-8.7%
Non Domestic Burglary	96	73	-23	-24.0%
Vehicle Crime	126	114	-12	-9.5%
Criminal Damage & Arson	114	102	-12	-10.5%
Violence Against The Person	86	92	+6	+7.0%
ASB Incidents	305	252	-53	-17.4%

Matthew Armstrong
Sector Inspector, Devizes Melksham Pewsey Marlborough

Community Area Transport Group Recommendations to Marlborough Area Board

1. Purpose of Report

- 1.1 To provide an update on the position of the proposals from the CATG meeting that took place on 9 October 2014.
- 1.2 To request that Marlborough Area Board supports the recommendations of the Community Area Transport Group made at its meeting of 9 October 2014.

2. Finances

- 2.1 Marlborough CATG received a new funding allocation for 2014/15 of £13,615. Along with money remaining from the previous financial year and rolled into this year, Marlborough CATG has a total of £16,726 available to be allocated in 2014/15.
- 2.2 At the 30 September 2014 meeting, Marlborough Area Board agreed the allocation of £8,400 worth of projects that had been recommended by CATG. This leaves the group with approximately £8,326 available to be spent in the rest of the current financial year

3. Background

- 3.1 CATG Chairman, Cllr James Sheppard gave an introduction to the meeting followed by introductions from attendees.
- 3.2 This meeting looked at progress towards the projects allocated funding from the 2013/14 budget and are still underway. Several smaller projects for 2014/15 are also underway and their progress and timings were noted.
- 3.3 There was also a summary and discussion of the Highways issues logged on the area boards system.

4. Priority Schemes for 2013/14

- 4.1 Steve Hind (SH), Wiltshire Highways, described the further development made towards the six projects awarded funding in 2013/14.
- 4.2 **Broad Hinton:** Coloured surfacing and white gates at entrances to village
 - 4.2.1 SH explained the coloured surfacing on the A4361 at the entrances to the village have been implemented and the new 50mph signs have been installed. The new white gates at the entrances to the village are still to be installed.
- 4.3 **Lockeridge:** Coloured informal crossing points and new planters.
 - 4.3.1 SH comments that the new dropped kerbs are due to be done in October / November and without needing a road closure. He is not sure about the coloured surfacing as this might need to be done by a different team from the contractor, but that is in the process of this project.
 - 4.3.2 Again, Balfour Beatty needs to be pinned down as to the date of carrying out this second bit of work.

- 4.4 **Manton:** Informal crossing at playground, Bridge St.
- 4.4.1 SH confirmed the crossing has gone in. Caroline Jackson (Manton Residents' Assoc) said there have been no negative comments from residents and it seems to make a good new gateway to the village.
- 4.5 **Manton:** Footway improvement to Bridge St / High St, Manton.
- 4.5.1 SH confirmed the Council's contractor, Atkins, has now carried out the survey in order for SH to complete the design but this design has not yet been done.
- 4.5.2 Caroline Jackson asked if the community could see the new design before it is implemented, SH agreed. Cllr Stewart Dobson (Marlborough TC & Wiltshire Council) also asked that the design be sent to Marlborough TC as Manton falls within the town.
- 4.6 **Ogbourne St Andrew:** White gates at entrances to village
- 4.6.1 SH confirmed the new coloured surfacing and 30mph roundels on the road have gone in. This work was at no cost to CATG. The new white gates have not yet gone in but SH will chase these up with the contractor, Balfour Beatty.
- 4.7 **Ramsbury:** creation of a new virtual footway and crossing point at Back Lane.
- 4.7.1 Both SH and Cllr Sheila Glass (SG) (Ramsbury PC) confirm that this work is now complete and that Ramsbury PC and the village are very pleased with this. SG thanked Highways for this work.
- 5. **New Priority Schemes 2014/15**
- 5.1 Steve Hind described the further development made towards projects awarded funding at the 30 September 2014 Area Board meeting
- 5.2 **C18 at Frees Ave, Marlborough:** Implement recommendations from speed limit review.
- 5.2.1 SH confirmed that the implementation of a new 40mph limit on Frees Ave, to act as a deceleration zone between the 60mph and 30mph limits will be achieved by the end of 2014/15.
- 5.3 **Speed limit review of C189 Baydon to Ogbourne St George road.**
- 5.3.1 This work has been given to the Council's contractor, Atkins, and an initial review is due by the end of December '14. If there are any recommended changes from this, CATG will have to consider those against any costs of implementation.
- 5.4 **20mph assessments:** Back Lane, Ramsbury and village lane, Ogbourne St Andrew
- 5.4.1 Metrocounts in both locations have been ordered and following this a report will be available by March '15. If a 20mph limit is recommended, there will be a cost to CATG of approx. £3,000 per road for implementation, although CATG will be given the options of what is available first.
- 5.4.2 SH describes the difference between a 20mph limit and 20mph zone – a zone has a number of physical features such as narrowing roads, speed pillows or raised junctions to help control speed. A limit just has appropriate signage and is more suited to rural locations.
- 5.5 **Aldbourn:** pedestrian count towards new zebra crossing on B4192
- 5.5.1 The count is on a list of work to be undertaken and will be done before the end of 2014.

- 5.5.2 Once the results are back, CATG will have to decide if there are sufficient pedestrians wanting to cross to make a new zebra crossing worthwhile.
- 5.6 Cllr Stewart Dobson asked about the new dropped kerb at Pattern Alley, Marlborough. SH was not aware that it had been agreed by CATG but Andrew Jack (Community Area Manager) pointed out that CATG had voted on this plus the dropped kerb at Knowledge Cres, Ramsbury at the last meeting in July and agreed to fund them both. Martin Cook, Wiltshire Highways, agreed to carry out the dropped kerbs at Pattern Alley and Knowledge Cres from the Area Office. The costs will be charged back to CATG. This is a more efficient method of carrying out this work.

6. Summary of On-going Issues

- 6.1 Of the traffic and transport related issues on the Community Issues System the following action is being undertaken:
- 6.2 **Request for new warning signs in Winterbourne Monkton.** AJ explained how deciding on requests for new ad hoc signage was devolved to CATGs in 2013. Around this time, Winterbourne Monkton PC made a request for new signage warning of horses and riders in the road. Marlborough CATG agreed to this request and it was passed to Highways for assessment. Installation of the signage has been agreed by Highways but now funding for this type of sign must come from CATG. The cost of installing these new signs for Winterbourne Monkton is £300. Cllr James Sheppard asked for a show of hands of those in favour of funding this new signage. The group was in favour of funding the new signage.
- 6.3 **Maintenance of the kerb at The Green, Aldbourne.** As mentioned previously, a quote for this work has been requested from Balfour Beatty but not yet come in or been put on their list of work. MC tries to explain this process and says he will try to force through this work. Cllr James Sheppard wants the process of assigning work to Balfour Beatty to be made simpler. Cllr James Sheppard and Cllr Stewart Dobson will speak with Cllr Philip Whitehead about this.
- 6.4.1 **Speeding traffic on A4 through Froxfield.** AJ explains that the village has already had a Metrocount that showed the location qualifies for Community Speedwatch and to be on the SID rota. AJ asked the group to agree it going on the rota and this was granted.
- 6.4.2 Cllr Tertius Hough, Froxfield PC, explained the problem within the village, how residents tend to be older and how the current footpath alternates between sides of the A4, meaning pedestrians have to cross the road when walking through the village. MC says how the footpath would have been much wider but how the bank has overgrown and obscured the path. This needs to be investigated but work could be undertaken during a Community Day. Cllr Hough would prefer the bank and path to be swapped to take pedestrians further from the A4. Cllr Sheppard wants Froxfield to come back to the next CATG meeting with a full scheme of work to be looked at for the village. Cllr Sheppard asked MC to let him know about progress towards the next Community Day.
- 6.4.3 Cllr Tertius Hough raises the new traffic islands that were suggested as a possible solution for Froxfield at the July CATG meeting and showed a plan of the possible locations for them. SH asks if there are existing street lamps through the village so as to provide either power for lighting the bollards or

- illuminating the islands. There are street lamps. Widening the footway to take up road space as a way of slowing traffic was suggested and so tackles both footway and speeding issues. Cllr Tertius Hough responded that there are not any crossing places throughout the village so the islands will do that role too.
- 6.4.4 Cllr James Sheppard reiterated he would like SH to carry out a proper investigation into the all options for Froxfield once they have been developed into an overall plan for the village. The Community Day was mentioned as being good as an immediate project rather than wait into the coming winter, as well as putting together a full plan for action. Cllr Sheppard agrees with this as a course of action and Cllr Hough agrees with doing this.
- 6.5 **Vehicle speeds on A4 at Fyfield and The Bell Inn, West Overton.** This is covered by two requests from West Overton & Fyfield PC including new coloured surfacing on the A4 at Fyfield at the junction to Lockeridge. SH has been on a site visit with the PC and the coloured surface is possible along with white gates. The cost of the full treatment would be around £5,000. At the junction near The Bell, a new sign warning of the upcoming junction is possible at a cost of about £200. Cllr James Sheppard decided to wait until the next meeting when a rep from West Overton & Fyfield PC will hopefully be present.
- 6.6 **New streetlamp at Ironmonger Lane, Marlborough.** AJ described the Issue coming from a resident requesting a new light outside this alley off the High St to help prevent night-time Anti-social behaviour. Cllr Richard Allen (Marlborough TC) replied that this had not been discussed by Marlborough TC but he would recommend a plan of lighting for the whole High St to go ahead first. AJ will contact the Clerk with information about this Issue.
- 6.7 **Pedestrian safety through George Lane car park.** AJ and Cllr Richard Allen described the Issue reported as there being nowhere for pedestrians, especially children going to and from St Mary's School through the car park, to walk that does not take them next to moving and parked cars. There has also been a number of "near misses" as cars reverse out of their parking space. It's been suggested to improve the current track that runs beside the River Kennet to the side of the car park. Whilst the car park is maintained by Parking and not Highways, so is not a CATG matter, AJ would like the support of the group when taking this to Parking for resolution. The group gave their support to finding a solution to this. It was suggested repainting the lines marking a footpath is a short-term solution. AJ was given Adrian Hampton's name as a contact for this.
- 6.8 **Raised kerb at bus stop on A4361 at Broad Hinton.** AJ described the Issue as a disabled resident of Broad Hinton had contacted Passenger Transport about getting the kerb at the bus stop outside The Barbary Inn raised to allow access onto buses. MC described that this had happened at all other bus stops on the No. 49 route but not here. Passenger Transport no longer funds new raised kerbs like this, hence passing it to CATG. It was pointed out this might not be Disability Discrimination Act (DDA) compliant. AJ was asked to look into other possible sources of funding for this work and to contact Broad Hinton PC with these details.
- 6.9 **Speeding through Mildenhall on C6.** AJ and Cllr John Bevan (Mildenhall PC) describe situation in the village with busy industrial units, a new children's playground and a sharp bend on the C6. Vehicle speeds seem high on this corner, especially for children waiting for the school bus. A Metrocount has already been requested. There was discussion about possible solutions. Cllr

John Bevan asked if the parish council could buy and install their own permanent SID. JS asks officers if this is possible. MC replied that private signs like this cannot be installed on the verge as that belongs to Highways whilst a sign on private land could be breaking advertising rules. JS felt this needs looking into and asked AJ to write to Cllr Jane Scott asking if parish councils can buy and install their own SIDs with permission of Highways.

- 6.10 **More space on verge for wheelie bins, Ogbourne St Andrew:** Cllr John Hetherington (Ogbourne St Andrew PC) described the situation where a row of houses, Crawlings Piece, have to use a narrow footway to put out their bins for collection. This often blocks the footway – either the bins are left in the road (A346) or pedestrians, particularly children on their way to school, have to walk round them. If part of the verge could be dug away to make more room for the bins, this would solve both problems. MC pointed out that although Highways has responsibility for the verge, it is likely to be owned by the nearby householder. Cllr Richard Allen feels it is the responsibility of Wiltshire Council as the waste collector to provide appropriate and safe places for bins to be left for collection, especially since householders are advised to put bins out the night before collection. AJ was asked to contact Waste Services to find out who is responsible for providing space and in this case, who might carry out any work in Ogbourne St Andrew.
- 6.11 **Speed limit on A346 at Ogbourne St George:** Cllr Timothy George (Ogbourne St George PC) described the many difficulties drivers face on the roads around the village including turnings onto the main road, blind summits and bus stops on the A346 as well as foot and cycle paths crossing the A346, all within the current 60mph limit. Cllr George asks on behalf of the parish council that the speed limit here is reviewed and the 50mph limit at Ogbourne St Andrew be extended past Ogbourne St George at least as far as Ogbourne Downs Golf Club. SH says Cllr George will need to write to Dave Thomas at Highways to request the review but feels the parish council might have to fight in order to get this review. Cllr James Sheppard asks for a show of hands in support of the request to review the current speed limit and support was given to Ogbourne St George PC by CATG.
- 6.12 **50mph limit at The Weir, Broad Hinton.** AJ explained how a resident here, a side road off the A4361, had complained about the new 50mph signs put up where they live, which has a lot of agricultural and equestrian buildings, feeling this limit was inappropriate. Cllr Geoff Martin (Broad Hinton PC) said that Broad Hinton PC were aware of this and thought it due to the resident not knowing the previous limit past these building had been 60mph and the new 50mph sign represented a decrease in the speed limit. Cllr Martin would contact this resident.
- 6.13 **Footpath widening at West St, Aldbourne.** Cllr Anne Deuchar (Aldbourne PC) describes the need for a wider pavement at West St near the primary school. Currently it is too narrow for buggies, etc. There is also a problem with speeding traffic making the need for a way for parents and children to access the school. MC thinks it is possible to widen the pavement here and Cllr Deuchar confirms it would be possible to widen it into the verge. SH thinks Taking Action On School Journeys would be a better source of funding for this work. Cllr Sheppard asks about the length of time taken for the work to be done by either way. Cllr Richard Allen thinks this is a valid project but CATG is the easy target for funding. There was discussion about using this project for traffic calming by widening the path into the road and so narrowing the road. Cllr

Sheppard asks Aldbourne PC to decide which way they would prefer this widening to go (into verge or into road) and feed this into CATG. AJ was asked to find out if and how the police can be asked to come to communities to do speed measurements.

7. Other Highways Issues

- 7.1 Cllr Nic Coome (Chilton Foliat PC) mentioned a Metrocount outside Chilton Foliat on the B4192. This is in a 60mph limit so CATG cannot request Metrocounts in limits above 40mph. Cllr Coome would like to collect data on vehicle speeds to respond to concerned residents. AJ was asked to look into how CATG can request these.
- 7.2 Aldbourne – Cllr Anne Deuchar raised speeding on the B4192 through the village and requested locations to be on the SID rota. AJ pointed out that there are already 2 sites in Aldbourne on the rota, at B4192 South St and Oxford St. AD asked for the SID rota. There was also discussion about the village's experience of Community Speedwatch.
- 7.3 Ramsbury – Cllr Sheila Glass asked about the 30mph repeater roundels for Axford and for the 'walkers in road' warning sign at Whittonditch. SH would look into the latter once it goes through the ad hoc signage procedure
- 7.4 Froxfield – Cllr Tertius Hough asked about white gates for the entrances to Froxfield and if these would be possible within the CATG budget. SH replied they are possible if CATG agrees them and wants to prioritise them within the budget. Caroline Jackson pointed out how Manton Residents' Assoc had bought their own white gates and had Highways install them. Cllr Nic Coome said that Chilton Foliat had done the same thing and it was their parish clerk who had arranged it. SH pointed out that white gates costs approx £400 but needed to be of a correct specification for the roadside. Cllr Coome remembered that Chilton Foliat PC and Froxfield PC have the same clerk and advised Cllr Hough to speak to the clerk.
- 7.5 Marlborough (Manton) – Caroline Jackson points out that the two 30mph signs are still at an angle and need straightening. MC will look at this. She also asks about road signs obscured by foliage and who deals with this. MC says that if this is raised with Highways, they will contact the landowner.

8. Recommendation

- 8.1 To note the discussions held at the CATG meeting of 9 October 2014 as outlined above and the progress towards developing priority schemes.
- 8.2 To confirm the expenditure agreed by CATG at the meeting of 9 October 2014. This is £300 towards the cost of installing new 'horse riders in road' warning signs (6.2) for Winterbourne Monkton village.

Contact: Andrew Jack
Marlborough Community Area Manager

Background Papers

CATG notes of 09.10.2014

Appendices

None

Report to	Marlborough Area Board
Date of Meeting	25 November 2014
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider officer recommendations in respect to:

1. **Kennet Valley Hall** – requested £822 towards a new industrial dishwasher for use by hall hirers. Recommendation: Meets criteria.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work. Links to these electronic documents can be found below.
- 1.5. Marlborough Area Board has been allocated a 2014/2015 budget of **£41,691.57** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives. This figure is lower than in previous years.
- 1.6. This figure is made up of £35,437.57 of Capital funding and £6,254 of Revenue funding. Grants awarded during 2014/15 will be allocated either Capital or Revenue funding.
- 1.7. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.8. In support of the Olympic and Paralympic legacy, in 2014/15 the Marlborough Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.9. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,001 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.10. There will still be a single on-line application process for Community Area

Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).

- 1.11. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.12. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board. This recommendation will be to confirm if the application meets the criteria of the grant scheme or not.
- 1.13. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.14. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite](#). Recipients of grants are also asked to come back to future area board meetings to provide a verbal update on their project to spread good practice and encourage other applicants. Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p>Background documents used in the preparation of this report</p>	<p>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</p> <p>Marlborough Community Area Plan, 2012-17</p> <p>Joint Strategic Needs Assessment for Marlborough, 2013</p>
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2. Main Considerations

- 2.1. Marlborough Area Board has been allocated a 2014/2015 budget of **£41,691.57** that may be allocated through Community Area Grants, Digital Literacy Grants, Area Board / Councillor Led Initiatives.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2014/2015 are made to projects that can realistically proceed within a year of the award being

made.

- 2.4. There three funding rounds remaining during 2014/15, including this meeting. Deadlines for receipt of funding applications to be considered at future area board meetings are as follows:

- **10 November 2014 for consideration on 25 November 2014**
- **12 January 2015 for consideration on 27 January 2015**
- **9 March 2015 for consideration on 24 March 2015**

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Marlborough Area Board.
- 4.2. For this meeting, Marlborough Area Board has received applications for projects totalling **£822** in Capital costs and **no** Revenue costs. The area board will need to be aware that if all applications are awarded at this meeting, it will have £18,766.08 of Capital funding and £4,606.49 of Revenue funding remaining for the rest of the financial year.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested	Recommendation
8.1.	Kennet Valley Hall	To purchase new dishwasher for use by hirers	£822	Meets Criteria

- 8.1.1. This application meets grant criteria 2014/15 and has been classified as a Capital project by Wiltshire Council finance department.
- 8.1.2. Kennet Valley Hall management committee have recognised that hirers now want a quick and easy way of cleaning cutlery and crockery after their event. This idea had been rejected in the past but advances mean the idea is now feasible for the hall's kitchen. KVH's management committee has been running a long programme of improvements to the hall over several years and this new project is one of these improvements.
- 8.1.3. This project to improve the facilities for hirers and users at the hall meets several issues raised through the Marlborough area plan including 'recreation facilities and amenities for young people' and 'provision of safe social facilities for young people' (p. 11) and 'lack of local entertainment and cultural facilities' (p. 18).
- 8.1.4. This application meets priorities that were raised by the JSA document and discussions from March 2014. These include "develop events and cultural programs to enliven the *whole* community, particularly cinema and other highly inclusive activities".
- 8.1.5. Marlborough Area Board has previously funded Kennet Valley Hall in both previous financial years and in this one. Applicants may make up to two applications per year as long as the projects to be funded are unrelated. That is the case with this new project. The applicant has requested 50% of the costs of this project, which is within the criteria of this scheme.

Appendices	Appendix 1 Grant Application – Kennet Valley Hall
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Andrew Jack, Community Area Manager Tel: 012255 713109 Mobile: 07769 917270 E-mail: andrew.jack@wiltshire.gov.uk
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Grant Applications for Marlborough on 25/11/2014

ID	Grant Type	Project Title	Applicant	Amount Required
999	Community Area Grant	Kennet Valley Hall, New Industrial Dishwasher	Kennet Valley Village Hall	£822.00

ID	Grant Type	Project Title	Applicant	Amount Required
999	Community Area Grant	Kennet Valley Hall, New Industrial Dishwasher	Kennet Valley Village Hall	£822.00

Submitted: 06/11/2014 20:19:17

ID: 999

Current Status: Application Appraisal

To be considered at this meeting:

25/11/2014 Marlborough

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Kennet Valley Hall, New Industrial Dishwasher

6. Project summary:

Due to numerous requests from Hall Hirers and as part of our ongoing review of the hall's facilities, we recognize that more and more users of the hall expect a more modern means of dish washing. When the kitchen was refurbished in 2007 the idea a dishwasher was rejected because of the long washing process. Since then industrial dishwashers have become extremely fast e.g. 3 minutes for a complete wash, making the original negative views obsolete. MAB have always recognized that this hall is always trying to be progressive with sustainable facilities that will make the hall even more economically sound. But we MUST ensure that our amenities continue to improve as expectations rise

7. Which Area Board are you applying to?

Marlborough

Electoral Division

West Selkley

8. What is the Post Code of where the project is taking place?

SN8 4EL

9. Please tell us which theme(s) your project supports:

Countryside, environment and nature

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

Other

If Other (please specify)

Community halls

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

07/2014

Total Income:

£20910.00

Total Expenditure:

£19195.00

Surplus/Deficit for the year:

£1715.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£13518.00

Why can't you fund this project from your reserves:

Being a charity with no regular outside funding, we have to be both prudent and financially sound to continually improve the quality of the hall's fabric and amenities. We have a constitutional policy of always retaining sufficient funds to economically survive times when the hall's income may be unexpectedly reduced. We therefore feel that we need to retain our current balance for both this purpose and the continuous improvements that are part of the management's ongoing improvements policy

10b. Project Finance:

Total Project cost		£1644.00		
Total required from Area Board		£822.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Aquatec Rapide Dishwasher	1095.00		Hall reserves	yes 822.00
Water Softener Kit	100.00			
Installation	175.00			
VAT	274.00			
Total		£1644		£822

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The aim of the KVH management is to provide a community facility that is both sustainable and financially sound. To satisfy the demands of the more modern rural society the facilities at the hall must be good enough to attract all social factions, many of whom expect the modern facilities that we are striving to provide.

14. How will you monitor this?

Customer Satisfaction is the ultimate means of measuring success. This will in turn maintain and increase the revenue from hall bookings, making the hall's finances more sustainable

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

From the hall's own finances that will be maintained because of our disciplined Reserves Policy

16. Is there anything else you think we should know about the project?

N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.